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To: All Members of the **LICENSING SUB COMMITTEE**

The following papers have been added to the agenda for the above meeting.

They were not available for publication with the rest of the agenda.

Yours sincerely

Karen Whelan

Chief Executive

SUPPLEMENTARY PAPERS

	Pages
4 Application to Vary a Premises Licence - Tru, 52 High Street, Camberley, GU15 3RS	1 - 16

Following objections received, to consider an application to vary the Premises Licence for Tru, 52 High Street, Camberley, GU15 3RS.

- Annex 1 – Current Premises Licence and Floor Plan
- Annex 2 – Application to Vary the Premises Licence
- Annex 3 – Representations Received from 'Any Other Persons'

Additional Documents attached:

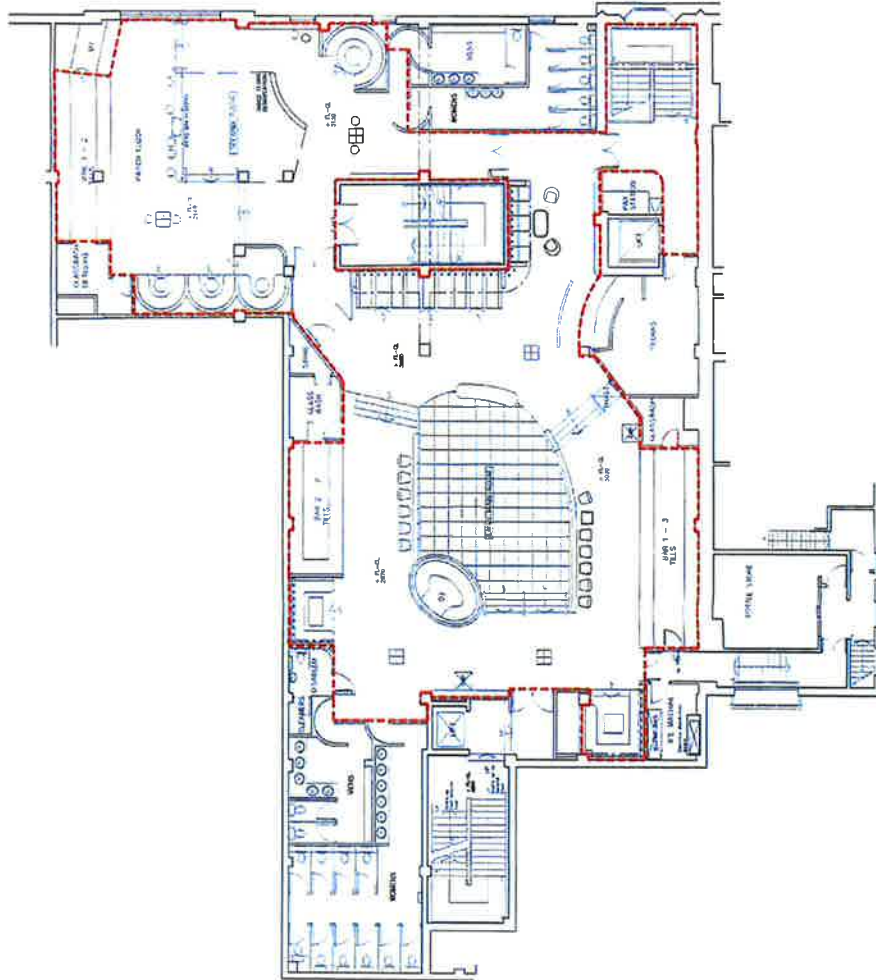
- Current Floor Plan
- Disclosure Bundle (Including Dispersal Policy)

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THE LOCATION AND TYPE OF ANY FIRE SAFETY EQUIPMENT IS NOT SHOWN ON THE PLANS, BUT WILL BE PROVIDED TO THE SATISFACTION OF THE FIRE SERVICE AND OTHER RESPONSIBLE AUTHORITIES AFTER THE COMPLETION OF THE PROPOSED WORKS.

LEGEND	
	BREAK GLASS CALL POINT
	ILLUMINATED EXIT SIGN
	EMERGENCY LIGHTING
	FIRE ALARM PANEL
	FIRE EXTINGUISHER
	HEAT DETECTOR BS C NORMAL JS C MILDEN
	SMOKE DETECTOR
	COMBINED SMOKE/HEAT DETECTION
	FIRE DOOR

AREA TO BE USED FOR THE SALE OF ALCOHOL, THE PROVISION OF HOT FOOD AND DRINK AFTER 11PM AND THE PROVISION OF REGULATED ENTERTAINMENT.



PLANS ATTACHED
TO A LICENCE OR
CERTIFICATE ISSUED BY
SURREY HEATH BOROUGH COUNCIL
REF NO. 5HBCAR - 0599
DATE: 29/3/2016

DATE	824	104	A
DATE	11/06/15	EL	2A
DATE	21/04/2015	EL	2A
DATE	21/04/2015	EL	2A



DV ARCHITECTS
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Tel: 01202 547 817
Email: dv@dvarchitects.co.uk

RIBA

**TRU
CAMBERLEY**

LICENSING PLAN

1:100 @ A1

21/04/2015

PRELIMINARY

DATE	824	104	A
DATE	11/06/15	EL	2A
DATE	21/04/2015	EL	2A
DATE	21/04/2015	EL	2A

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TRU, 52 High Street, Camberley, Surrey, GU15 3RS

Variations of Premises Licence

INDEX TO DISCLOSURE

TAB	PAGE NO:
1. Schedule of TENs	1
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3. Dispersal Policy	6 - 9

TAB I

Comments	Event Start Date	Event End Date	Alcohol From	Alcohol To	Entertainment From	Entertainment To	Food From	Food To
Room A	29/07/2017	30/07/2017	02:00	04:00	02:00	04:00	02:00	04:00
Room A	03/08/2017	03/08/2017	02:00	04:00	02:00	04:00	02:00	04:00
Room A	28/08/2017	28/08/2017	02:00	03:00	02:00	03:00	02:00	03:00
Room A	02/09/2017	03/09/2017	03:00	04:00	03:00	04:00	03:00	04:00
Room A	07/09/2017	07/09/2017	02:00	03:00	02:00	03:00	02:00	03:00
Room A	14/09/2017	14/09/2017	02:00	03:00	02:00	03:00	02:00	03:00
Room A	28/10/2017	29/10/2017	03:00	04:00	03:00	04:00	03:00	04:00
Room A	02/12/2017	03/12/2017	03:00	04:00	03:00	04:00	03:00	04:00
Room A	21/12/2017	21/12/2017	02:00	03:00	02:00	03:00	02:00	03:00
Room A	27/01/2018	28/01/2018	03:00	04:00	03:00	04:00	03:00	04:00
Room A	03/03/2018	04/03/2018	03:00	04:00	03:00	04:00	03:00	04:00
Room A	30/03/2018	02/04/2018	02:00	04:00	02:00	04:00	02:00	04:00
Room A	28/04/2018	29/04/2018	03:00	04:00	03:00	04:00	03:00	04:00
Room A	08/05/2018	08/05/2018	02:00	03:00	02:00	03:00	02:00	03:00
Comments	Event Start Date	Event End Date	Alcohol From	Alcohol To	Entertainment From	Entertainment To	Food From	Food To
Room B	29/07/2017	30/07/2017	02:00	04:00	02:00	04:00	02:00	04:00
Room B	03/08/2017	03/08/2017	02:00	04:00	02:00	04:00	02:00	04:00
Room B	28/08/2017	28/08/2017	02:00	03:00	02:00	03:00	02:00	03:00
Room B	02/09/2017	03/09/2017	03:00	04:00	03:00	04:00	03:00	04:00
Room B	07/09/2017	07/09/2017	02:00	03:00	02:00	03:00	02:00	03:00
Room B	14/09/2017	14/09/2017	02:00	03:00	02:00	03:00	02:00	03:00
Room B	28/10/2017	29/10/2017	03:00	04:00	03:00	04:00	03:00	04:00
Room B	02/12/2017	03/12/2017	03:00	04:00	03:00	04:00	03:00	04:00
Room B	21/12/2017	21/12/2017	02:00	03:00	02:00	03:00	02:00	03:00
Room B	27/01/2018	28/01/2018	03:00	04:00	03:00	04:00	03:00	04:00
Room B	03/03/2018	04/03/2018	03:00	04:00	03:00	04:00	03:00	04:00
Room B	30/03/2018	02/04/2018	02:00	04:00	02:00	04:00	02:00	04:00
Room B	28/04/2018	29/04/2018	03:00	04:00	03:00	04:00	03:00	04:00
Room B	08/05/2018	08/05/2018	02:00	03:00	02:00	03:00	02:00	03:00

TAB 2



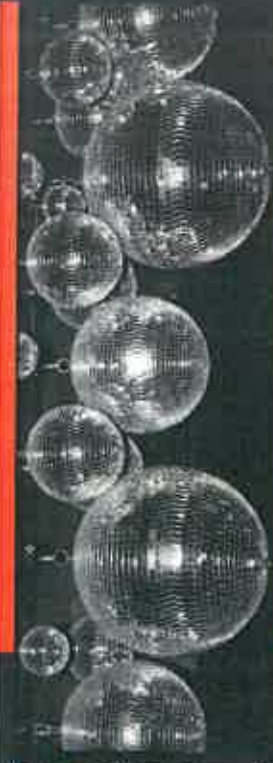
ATIK
TERRACE



HOLOGRAPHIC WALLPAPER



ALBUM COVER WALLPAPER



DISCO BALLS



MIRRORED CEILING TILES



CURVED LIGHTING TRUSS



PENDANT LIGHTS



HIGH STOOLS



GLITTER VINYL UPHOLSTERY



UPHOLSTERY

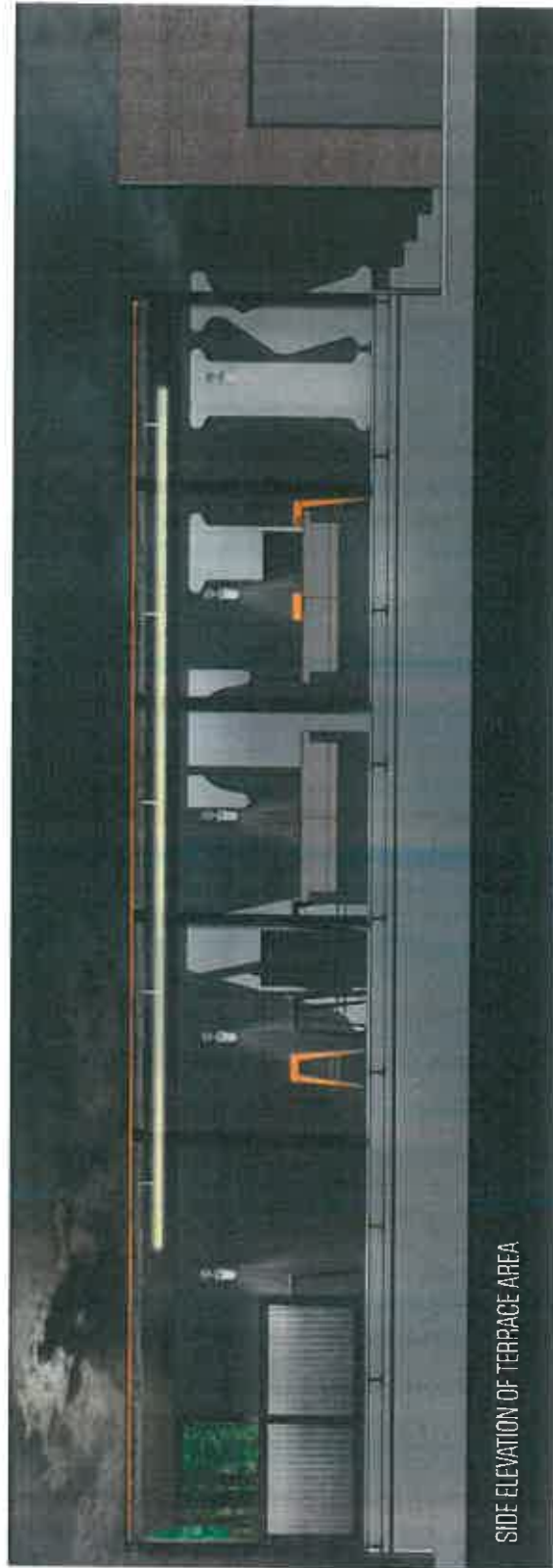


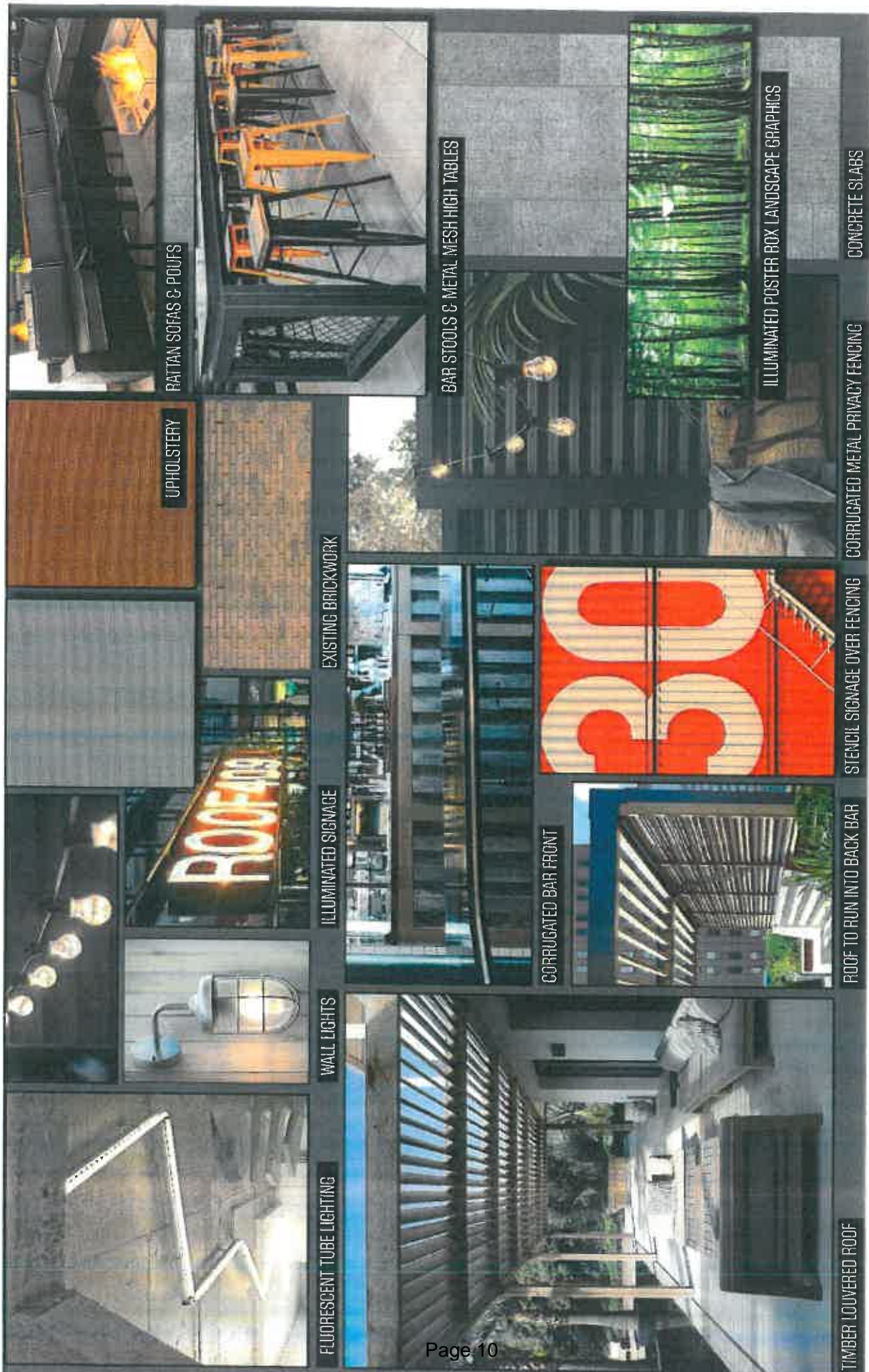
HERRINGBONE FLOORING



LED INFINITY DANCE FLOOR

RED STEELWORK





UPHOLSTERY

EXISTING BRICKWORK

ILLUMINATED SIGNAGE

WALL LIGHTS

FLUORESCENT TUBE LIGHTING

CORRUGATED BAR FRONT

CORRUGATED METAL PRIVACY FENCING

STENCIL SIGNAGE OVER FENCING

ROOF TO RUN INTO BACK BAR

TIMBER LOUVERED ROOF

BAR STOOLS & METAL MESH HIGH TABLES

CONCRETE SLABS

ILLUMINATED POSTER BOX LANDSCAPE GRAPHICS

TAB 3



Dispersal Procedure for Tru, 52 High Street, Camberley, Surrey, GU15 3RS

Introduction

It is acknowledged by Deltic that there may be a conflict between the legitimate right of the Premises Licence Holder to provide regulated entertainment and other licensable activities and the equally legitimate right of neighbours to enjoy their homes and businesses without disturbance.

Deltic also acknowledges that popular venues are potential sources of nuisance, antisocial behaviour and crime, which may create concern for the immediate neighbourhood, its residents and the relevant authorities.

It is an established policy of Deltic that for each venue a Dispersal Procedure (around the terminal hour) is prepared.

Definition

The Dispersal Procedure is not to be confused with The Evacuation Procedure, any design standard, any other operational policies or any agreed/enforced rules or guidelines.

The Dispersal Procedure (around the terminal hour) is dedicated to make the maximum contribution by exercising pro-active measures, towards and at the end of trading, to move customers from the venue and its immediate area in such a way as to cause minimum disturbance or nuisance to neighbours, both residential and business, and to make the minimum impact upon the neighbourhood in relation to potential nuisance, antisocial behaviour and crime.

The relevance of the time of closure is recognised as meriting this special attention and concern.

This procedure document is specific to this venue and its locality, but it includes a number of functions and tasks which are common to all Deltic venues and/or to all venues of the same brand.

The Dispersal Procedure has been formulated by the local management in conjunction with senior representatives of the venue.

The Dispersal Procedure is subject to review and will address problems and concerns as they are identified in order to establish a permanent reduction or elimination of any nuisance, anti-social behaviour and crime.



Dispersal Procedure Document

1. Relevance of Licensing Conditions:

We will ensure that the conditions of the Premises Licence, around the terminal hour, are strictly adhered to. This will be operated to encourage the dispersal of patrons gradually, both during the last part of trading and following the end of bar service.

During the last 30 minutes of bar service the points in each bar will be reduced and certain staff reallocated to collecting glasses or offer customer service in the cloakroom to assist customer departure. A series of measures will be implemented to assist dispersal throughout this period and the 'drinking-up' time.

2. End of Evening Operational Policies:

We will use volume levels, type of music played and variation of lighting levels to encourage the gradual dispersal of patrons during the last part of trading and during the drinking-up period.

DJ announcements may be used to both encourage a gradual dispersal and to remind customers to be mindful of their behaviour when outside the premises.

3. Cloakroom:

The cloakroom is situated in order to assist the swift return of coats. Management and operation of the cloakroom plays an important part in the dispersal process. (Staffing and control systems are increased in the period prior to bar closure.)

4. Notices at Exit:

In line with company policies, highly visible notices are placed in the foyer requesting exiting customers to leave quietly.

5. Door Supervisors:

We have developed practices which:

- encourage customers to drink-up and progress to the exit within a venue throughout the latter part of drinking-up time;
- draw the attention of exiting customers to the notices in the foyer and ask them to be considerate;



- ensure the removal of all bottles and glasses from any customer who attempts to leave the venue carrying one. A table will be positioned just inside the venue by the door to the foyer to collect glasses/bottles;
- actively encourage customers not to assemble outside the venue;
- direct customers to the nearest taxi ranks or other transportation away from the area.

6. Measures to Promote Customer Dispersal and Safety:

Road Safety: As the venue exits open onto a public footpath, procedures will be implemented to ensure separation of customers and traffic. The High Street currently has a hard closure from 9pm to 4am, but staff will be aware of cars and delivery lorries using the road to access Service Area 6 during these hours.

Rubbish: During the evening any bottles/cans that are seen on the street near the premises, are disposed of by the front door staff. This and any other litter that is found outside the premises after closing, during dispersal is picked up and disposed of by door staff regardless as to who's litter it is.

CCTV is provided outside the premises. Adequate lighting is provided within the vicinity of the premises.

7. Staff:

Consideration is given to procedures for staff departures.

8. Training:

Training at all levels is conducted to ensure understanding and implementation of the venues specific Dispersal Procedure.



In addition to this we will have the following measures in place,

- During dispersal, we will have the following door staff positions in place every trading session;
 - o Two positioned at the front door of the venue to monitor the dispersal of customers and keep a constant flow of customers moving through the doorway.
 - o One positioned outside the entrance to Grace Reynolds Walk of The Square, to stop customers congregating in the sheltered area.
 - o One positioned outside McDonalds to monitor customers on the opposite side of the street.
 - o One positioned next to HSBC to monitor customers using Bissingen Way to access Knoll Road.
 - o As many additional door staff patrolling the area surrounding the venue as required.
 - o Door staff will direct customers to the taxi rank on Obelisk Way or the train station on Pembroke Broadway.

All the positions above will be in constant radio contact with the venue.

All members of the door team who are registered with the Security Industry Authority will wear a body camera and will use it to record any incidents in which they attend.

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